Certificate of Incorporation of

INTERNATIONAL LILAC SOCIETY CORPORATION UNDER SECTION 402 OF THE NOT-FOR-PROFIT CORPORATION LAW.

The undersigned for the purpose of forming a corporation under Section 402 of the Not-for-Profit Corporation Law, hereby certify:

- 1. The name of the corporation is International Lilac Society Corporation.
 - (a) That the corporation is a corporation as defined in subparagraph (a) (5) of section 102.
 - (b) That no approvals or consents are required to be attached to the Certificate of Incorporation.
- 2. The corporation has not been formed for pecuniary profit or financial gain, and no part of the assets, income or profit of the corporation is distributed to, or enures to the benefit of, its members, directors, or officers except to the extent permitted under the not-for-profit Corporation Law.
- 3. To the extent permitted under the statutes of the State of New York and in furtherance of its corporate purposes, the corporation shall have power:
- To purchase, receive, take by grant, gift, devise, bequest or otherwise, lease or otherwise acquire, own, hold, improve, employ, use and otherwise deal in and with real or personal property, or any interest therein, wherever situated.
- To sell, convey, lease, exchange, transfer or otherwise dispose of, or mortgage or pledge all or any of its property, or any interest therein, wherever situated.
- To purchase, take, receive, subscribe for, or otherwise acquire, own, hold, vote, employ, sell, lend, lease, exchange, transfer or otherwise dispose of, mortgage, pledge, use and otherwise deal in and with bonds and other obligations, shares, or other securities or interest issued by others, whether engaged in similar or different business, governmental or other activities.
- To make contracts, give guarantees and incur liabilities, borrow money at such rates of interest as the corporation may determine, issue its notes, bonds and other obligations, and secure any of its obligations by mortgage, or pledge of all or any of its property or any interest therein, wherever situated.
- To lend money, invest and reinvest its funds, and take and hold real and personal property as security for the payment of funds so loaned or invested.
- To make capital contributions or subventions to other not-for-profit corporations.
- To accept subventions from other persons or any unit of government.
- To carry on its operations, and have offices and exercise its powers in any jurisdiction within or without the United States.
- To elect or appoint officers, employees and other agents of the corporation, define their duties, and Fix their compensation and the compensation of directors and to indemnify corporate personnel.

- To adopt, amend or repeal bylaws relating to the business of the corporation, the conduct of its affairs, its rights or powers or the rights or powers of its shareholders, directors or officers.
- To make donations, irrespective of corporate benefit, for the public welfare or for community fund, hospital, charitable, educational, scientific, civic or similar purposes, and in time of war or other national emergency in aid thereof.
- To be a member, associate or manager of other not-for-profit activities Or_1 to the extent permitted in any other jurisdiction, to be an incorporator of other corporations.
- 4. The purposes for which the corporation is to be formed are to promote the preservation of the lilac through education and research, and to promote and stimulate public information, knowledge and appreciation of the lilac through the interchange of knowledge and facts relating to the lilac, as permitted by the not-for-profit Corporation Law of the State of New York.
- 5. The corporation is a Type A corporation.
- 6. The town and country in which its offices are to be located are the hamlet of Oakdale, Town of Islip, County of Suffolk, State of New York.
- 7. The territory in which the corporation's activities are principally to be conducted is international.
- 8. The names and residences of the directors until the first annual meeting are:

Mr. Orville M. Steward	c/o Cutting Arboretum P.O. Box 66 Oakdale, New York 11769
Mr. Fred Van Orden	25 Sullivan Road Farmingdale, New York 11735

9. The post office address to which the Secretary of State shall mail a copy of any notice required by law is:

c/o Cutting Arboretum P.O. Box 66 Oakdale, New York 11769

10.Each of the subscribers is of the age of nineteen years or over.

Certificate of Incorporation of the International Lilac Society Corporation

In witness whereof, this certificate has been signed by each of the subscribers this 12th day of June, 1971.

c/o Cutting Arboretum P.O. Box 66 Oakdale, New York 11769 /s/ Orville M. Steward 25 Sullivan Road Farmingdale, New York 11735 /s/ Fred Van Orden STATE OF NEW YORK) COUNTY OF NASSAU) ss.:

On this 12th day of June, 1971, before me personally came Orville M. Steward to me known and known to be one of the persons described in and who executed the foregoing certificate of incorporation and he duly acknowledged to me that he executed the same.

Lawrence Nachem ______. Notary Public, State of New York No.30-8091415 Qualified in Nassau County Term Expires March 30,1972

STATE OF NEW YORK COUNTY OF NASSAU ss.:

On this 12th day of June, 1971, before me personally came Fred Van Orden to me known and known to be one of the persons described in and who executed the foregoing certificate of incorporation and he duly acknowledged to me that he executed the same.

Lawrence Nachem . Same as Above

BY-LAWS of

INTERNATIONAL LILAC SOCIETY CORPORATION

As Revised June, 2016

ARTICLE I--NAME AND OFFICES

- 1. The corporate name of this not-for-profit organization shall be the INTERNATIONAL LILAC SOCIETY, legally incorporated in the state of New York, United States of America, county of Nassau, on June 12, 1971.
- 2. The principal office of the Corporation shall be Webster, county of Monroe, state of New York, U.S.A. The Corporation may also have offices at such other places within or without the state as the Board may from time to time determine or the business of the Corporation may require.

ARTICLE II-- PURPOSES

The purposes for which the Corporation has been organized are as follows:

It is intended that the membership in this not-for-profit Corporation will be comprised of people who share in particular appreciation and fondness of the lilac. By the exchange of knowledge, experiences and facts gained by Members, it is proposed that the individual Members will increase their knowledge of the lilac and thereby help to promote a broadened public understanding and awareness of the genus **Syringa L.** The thrust is to be three-fold; through education, publication and research.

The purposes of this Corporation are educational and charitable exclusively, within the meaning of Section 501(c) (3) of the Internal Revenue Code of 1954 of the United States of America.

ARTICLE III-- MEMBERSHIP

1. QUALIFICATIONS FOR MEMBERSHIP:

Members shall display an interest in the purposes and objectives of this corporation. Members must be eighteen (18) years of age in order to exercise voting rights.

- 2. CLASSIFICATION OF MEMBERSHIPS:
- a) Individual Membership, entitled to one vote at membership meetings and one copy of each regular publication.
- b) Family Membership, entitled to one vote at membership meetings and one copy of each regular publication.
- c) Sustaining Membership, entitled to one vote at membership meetings and one copy of each regular publication.

- d) Group Membership, entitled to one vote at membership meetings and one copy of each regular publication.
- e) Institutional and Commercial Memberships, entitled to one vote at membership meetings and one copy of each regular publication. Subject to approval by the Board of Directors, upon written request, the Institutional and Commercial Membership may be entitled to not more than three (3) copies of each regular publication, to be mailed to one designated address.
- f) Life Membership, available to individuals only, entitled to one vote at membership meetings and one copy of each regular publication for life.
- g) Honorary Life Membership, may be awarded by the Board of Directors for extraordinary contributions to the International Lilac Society or for furthering its aims and ideals, entitling the recipient to one vote at membership meetings and one copy of each regular publication.

3. MEMBERSHIP MEETINGS:

The annual membership meeting of the Corporation shall be scheduled each year so as to coincide in time and place with the annual convention. The Secretary of the Corporation shall cause to be mailed to every Member in good standing at his/her address as it appears on the membership records of the Corporation, a notice stating the time and place of the annual meeting.

The presence of not fewer than twenty five (25) Members at the annual meeting shall constitute a quorum and shall be necessary to conduct the business of the Corporation; however, a lesser number may adjourn the meeting for any specified period of time, and the Secretary of the Corporation shall cause a notice of the rescheduled meeting to be sent to those Members who were not present at the originally scheduled meeting. A quorum as herein-before set forth shall be required at any adjourned meeting.

A membership roll showing the list of Members as of that date, certified by the Secretary of the Corporation, shall be produced at any meeting of Members upon request therefor of any Member who has given written notice that such a request will be made, at least ten days prior to such meeting. All members appearing on that roll shall be entitled to vote at the meeting.

4. SPECIAL MEETINGS:

The Directors may call special meetings of the Corporation. The Secretary of the Corporation shall cause notice of such meetings to be mailed to every Member in good standing at his/her address as it appears on the membership records at least ten but not more than ninety days before the scheduled date of such meeting. Such notice shall state the date, time, place and purpose of the meeting and by whom called.

No other business but that specified in the notice may be transacted at such meeting without the unanimous consent of all present at such meeting.

5. ACTION BY MEMBERS WITHOUT A MEETING:

Whenever Members are permitted to take action by vote, such action may be taken without a meeting. The action taken must be in writing and consented to be a simple majority of the Members entitled to vote.

6. FIXING RECORD DATES:

Every Member in good standing is entitled to: notice of or vote at any meeting of the Members; express consent or dissent on any proposal without a meeting; receive ballots; receive any distribution or communication pursuant to International Lilac Society business.

7. ORDER OF BUSINESS:

The conduct of all meetings shall be in accordance with Robert's Rules of Order.

- 1. Reading and Approval of Minutes
- 2. Reports of Officers, Boards and Standing Committees
- 3. Reports of Special Committees
- 4. Special Orders
- 5. Unfinished Business and General Orders
- 6. New Business
- 7. Adjournments

8. DUES AND ASSESSMENTS:

The Directors shall establish the schedule of dues according to the membership categories listed under Number 2 (Classification of Membership), as well as such other fees, charges or assessments deemed necessary. Dues will be due January 1 each year, except for Life Members. Renewing Members who have not paid their dues after January 1 will not be eligible to vote, or to hold or be a candidate for any office, until all dues and assessments are paid up to date. However, unless otherwise directed by the Board, Members in arrears will be dropped from the mailing list and subscription to all publications will terminate as of June 30.

A schedule of rates of dues shall be included in the quarterly publication, "Lilacs."

9. REGIONAL AND LOCAL ACTIVITIES:

Regional or Local Chapters under the Regional Vice-Presidents of the International Lilac Society, Inc. shall be fostered and established wherever possible. Each region is encouraged to develop its own officers, newsletter, meetings, flower shows, exhibits and public relations. However, these chapters are not to be authorized to act in the name of, instead of or in place of the International Lilac Society, Inc. but are for each area to promote and work conjunctly with the International Lilac Society, Inc., and not contrary to its articles of incorporation or its by-laws. They may choose local officers and if they choose, assess local dues. However, such local dues do not constitute membership in the parent organization, the International Lilac Society, Inc.

1. MANAGEMENT OF THE CORPORATION:

A Board of Directors, which shall consist of not more than twelve (12) Directors shall manage the corporation. Each Director shall be of legal age.

2. ELECTION AND TERM OF OFFICE OF DIRECTORS:

Each year the membership shall elect Directors for a three (3) year term on a rotating basis, making twelve (12) Directors, one third of whom, or four (4) Directors will be elected each year.

Each Director will hold office until the expiration of the term for which he/she was elected and until his/her successor has been elected, or until his/her prior resignation or removal from office.

Election of Directors will be held in the following manner: The Chairman of the Nominations Committee shall cause to be mailed or e-mailed to every qualified Member to his/her address as it appears on the official membership roll: (1) a ballot listing the recommendations of the Nominating Committee for election to the Board (this may include a short biography of each candidate) and at least two spaces for write-in candidates, together with full instructions for marking and returning by the required date; (2) for mailed ballots, a pre-addressed envelope with a space for the voter's signature, or for e-mailed ballots, an e-mail address, website, or other means to register the ballot electronically. This ballot will be sent or transmitted to the Chairman of the Elections Committee, or his/her designee, who will hold it until such time as the Elections Committee can meet for the purpose of counting the ballots.

The Elections Committee will then check each signature or electronic signature against the list of members in good standing furnished by the Secretary of the Corporation, being sure to check off each name of the roll. When all ballots are thus certified they may be tabulated.

Each member using paper ballots will complete his/her ballot and seal it in the enclosed envelope to which he/she will then affix his/her signature thus ensuring a secret ballot while his/her name may be checked against the membership roll, or will submit his/her ballot electronically ensuring a secret ballot; or a member using electronic ballot shall request and receive voting instructions that include an electronic signature that he/she uses complete his/her ballot and submit it anonymously using the provided instructions.

Since all Members in good standing at the time of the annual meeting are entitled to vote at the meeting, any Member paying his/her dues between the time when the election is announced and the time of the annual meeting may solicit a ballot from the Chairman of the Nominations Committee and return or electronically submit such ballot, marked, to the Chairman of the Elections Committee or his/her designee. After the votes have been tabulated the results of the elections of Directors will be announced at the annual meeting

of members.

3. INCREASE OR DECREASE IN NUMBER OF DIRECTORS:

The number of Directors may be decreased or increased by vote of the Members or by vote of a majority of all the Directors. No decrease in the number of Directors shall shorten the term of any incumbent Director.

4. NEWLY CREATED DIRECTORSHIPS AND VACANCIES:

Newly created directorships resulting from an increase in the number of Directors and vacancies occurring on the board for any reason except removal of Directors without cause may be filled by a vote of a majority of the Directors at any meeting, even though less than a quorum exists, unless otherwise provided in the Certificate of Incorporation. Vacancies occurring by reason of removal of Directors without cause shall be filled by a vote of the Members only. A Director elected to fill a vacancy caused by resignation, death or removal for cause shall be elected to hold office for the unexpired term of his/her predecessor.

5. REMOVAL OF DIRECTORS:

Any or all of the Directors may be removed for cause by a vote of the Members or by action of the Board. Directors may be removed without cause only by a vote of the Members.

6. RESIGNATION:

A Director may resign at any time by giving written notice to the Board, the President, the Executive Vice-president or the Secretary of the Corporation. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof by the Board or such officer, and the acceptance of the resignation shall not be necessary to make it effective.

7. QUORUM OF DIRECTORS:

One third of the Board or four (4) Directors, whichever is greater, shall constitute a quorum for transaction of business or any specified item of business.

8. ACTION OF THE BOARD:

Unless otherwise required by law, the vote of a majority of the Directors present at the time of the vote, if a quorum is present at such time, shall be the act of the Board. Each Director present shall have one vote.

9. PLACE AND TIME OF BOARD MEETINGS:

The Board may hold its meetings at the office of the Corporation or at such other places, either within or without the state, as it may from time to time determine. The Board may also meet using telephone, video conferences, and electronic meeting means such as virtual meeting mechanisms.

The first regular meeting of the Board of Directors after the annual meeting of the Members may be held without notice.

Notice of all other upcoming regular meetings of the Board should be made six (6) weeks in advance of said meeting.

Any item to be put on the agenda should be submitted to the President four (4) weeks before the meeting.

There should be a prepared agenda distributed to the Board Members two (2) weeks before the meeting.

Special meetings of the Board may be held upon notice to the Directors and may be called by the President upon three days notice to each Director either personally, by telephone, by mail, by wire, or by electronic mail; special meetings shall be called by the President, the Executive Vice-president or the Secretary of the Corporation in a like manner on written request by two Directors. Notice of a meeting need not be given to any Director who submits a waiver of notice whether before or after the meeting or who attends the meeting without protesting prior thereto or at its commencement, the lack of notice to him/her.

A majority of the Directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. Notice of the adjournment shall be given all Directors who were absent at the time of the adjournment and, unless such time and place are announced at the meeting, to the other Directors.

11.CHAIRMAN:

At all meetings of the Board the President, or in his/her absence, the Executive Vicepresident, or in case of his/her absence a Chairman chosen by the Board shall preside.

12.EXECUTIVE AND OTHER COMMITTEES:

The Executive Committee shall consist of the President, Executive Vice-president, Secretary of the Corporation, the Treasurer and Editor.

Standing committees (of the International Lilac Society, Inc.) may include the following: Budget and Fiscal, Audit, Membership, Legal, Publications, Honors and Awards, Archives, Distribution, Promotion and Education, Lilac Registration, Lilac Evaluation, Conventions, Nominations, Election, Research, and Auction. Other committees, standing or special, may be appointed by the President, or the Executive Vice-president acting for the President or by resolution of the Board. All committees should include at least one Member of the Board of Directors when possible.

ARTICLE V -- OFFICERS

1. OFFICERS, ELECTION TERM:

The Board may elect or appoint a President, an Executive Vice-president, one or more regional Vice-presidents, a Secretary of the Corporation, a Treasurer, an Editor and such

<u>Certificate of Incorporation of the International Lilac Society Corporation</u> other officers as it may determine, who will have such duties, powers and functions as hereinafter provided. All officers shall be elected or appointed to hold office until the meeting of the Board following the annual meeting of Members. Each officer shall be elected for a one year term or until his/her successor has been elected or appointed and qualified, except the Executive Vice-president who shall be elected for a five year term.

2. REMOVAL, RESIGNATION, SALARY:

The Board with or without cause may remove any officer elected or appointed by the Board. In the event of death, resignation or removal of an officer, the Board in its discretion may elect or appoint a successor to fill the unexpired term. Any two or more offices may be held by the same person, except the offices of President and secretary of the Corporation. The Board shall fix any salaries paid to any officer.

3. PRESIDENT:

The President shall be the Chief Executive Officer of the Corporation. He/she shall preside at all meetings of the Members and of the Board. He/she shall have the general management of the Corporation and shall see that all orders and resolutions of the Board are carried into effect.

4. EXECUTIVE VICE-PRESIDENT:

The Executive Vice-president shall facilitate the transition of administration. He/she shall, during the absence or disability of the President, have all the powers and functions of the President. He/she shall aid the President at all times and carry on such other duties and functions prescribed by the Board.

5. REGIONAL VICE-PRESIDENTS:

Regional Vice-presidents shall promote the International Lilac Society within the geographical regions that they represent and perform such other duties and functions as prescribed by the Board. Expenses incurred by Regional Vice-presidents on behalf of the International Lilac Society may be reimbursed by the International Lilac Society, subject to approval by the Treasurer or the Board of Directors.

6. TREASURER:

The Treasurer shall have the care and custody of all funds and securities of the Corporation, and shall deposit said funds in the-name of the Corporation in a bank or trust company as the directors may elect; he/she shall when duly authorized by the Board of Directors, sign and execute all contracts in the name of the Corporation, when countersigned by the President or in his/her absence the Executive Vice-president; he/she shall also sign all checks, drafts, notes and orders for payment of money, which shall be duly authorized by the Board or by the President; he/she shall at all reasonable time exhibit his/her books and accounts to any Director or Member of the Corporation upon application. The Treasurer shall reimburse reasonable and germane expenses incurred on behalf of the ILS that are submitted within 180 days of the date that the expense was

7. SECRETARY OF THE CORPORATION:

meeting of the Members, to be confirmed by the Board.

The Secretary of the Corporation shall attend to the giving and serving of all notices of the Corporation, and shall have charge of such books and papers as the Board of Directors may direct; he/she shall attend to such correspondence as may be assigned him/her, and perform all duties incidental to his/her office. He/she shall keep a membership roll containing the names, alphabetically arranged, of all persons who are Members of the Corporation, showing the places of residence and the time when their membership expires.

The Secretary shall cause meeting minutes of the Board of Directors meetings, and of the annual meeting of Members, to be distributed to each member of the Board not later than one month after each meeting.

In the event that the Secretary is unable to perform his/her duties, a Secretary protempore designated by the President or by the Board shall assume the duties and shall have the powers of the office he/she is to serve.

8. EDITOR:

The Editor shall prepare for publication the proceedings of the annual convention; he/she shall edit and prepare for publication periodicals and any other publications that the Board of Directors may from time to time require.

9. SURETIES AND BONDS:

In case the Board shall so require, any officer or agent of the Corporation shall execute to the Corporation a bond in such sum and with such surety or sureties as the Board may direct, conditioned upon the faithful performance of his/her duties to the Corporation and including responsibility for negligence and for accounting of all property, funds or securities of the Corporation which may come into his/her hands.

Further, any officer or agent of the Corporation handling moneys belonging to or accruing to the Corporation shall be subject to audit by the Audit Committee.

ARTICLE VI-- SEAL

The Seal of the Corporation shall be as follows:



ARTICLE VII-- CONSTRUCTION

If there is any conflict between the provisions of the Certificate of Incorporation and these By-laws, the provisions of the Certificate of Incorporation shall govern.

ARTICLE VIII-- AMENDMENTS

The By-laws may be adopted, amended or repealed by the Members with or without a meeting. By-laws may also be adopted, amended or repealed by the Board of Directors, but any By-Law adopted, amended or repealed by the Board may be amended by the Members as hereinbefore provided.

If any By-Law regulating an impending election of Directors is adopted, amended or repealed by the Board, there shall be set forth in the notice of the next meeting of Members the by-laws so adopted, amended or repealed, together with a concise statement of the change made.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2016):

ARTICLE IV –DIRECTORS

- No. 1 (Management of the Corporation) and No. 2 (Election and Term of Office of Directors): administrative corrections to change maximum number of board members from fifteen (15) to twelve (12) throughout document per Board of Directors decision May 1, 2014.
- No. 2 (Election and Term of Office of Directors): Changes in wording to a) support change in ARTICLE III, No. 3, and b) authorize electronic ballots as well as paper mail ballots, and c) allow the Chairman of the Elections Committee to designate a person to receive ballots.
- No. 7 (Quorum of Directors): Reduce quorum of Directors from five (5) to four (4) per reduced size of Board.
- No. 9 (Place and Time of Board Meetings): Expanded types of potential meeting mechanisms authorized.

Throughout By-Laws document

Changed By-Laws to gender-neutral language. Note: the Certificate of Incorporation remains as filed in 1971.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2014):

ARTICLE I –NAME AND OFFICES

No. 2: Changed location of primary office of record to location of registered agent of the Corporation.

ARTICLE IV –DIRECTORS

No. 1 (Management of the Corporation): changed maximum number of members of Board of Directors from fifteen (15) to twelve (12) per Board of Directors decision May 1, 2014.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2012):

ARTICLE V –OFFICERS

No. 8 (Recording Secretary): Duties of Recording Secretary moved to Secretary; position of Recording Secretary eliminated; subsequent sections renumbered.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2009):

ARTICLE V –OFFICERS

No. 6 (Treasurer): Explicit provision that Treasurer will reimburse germane and reasonable expenses submitted within 180 days of expense being incurred.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2007):

ARTICLE IV –DIRECTORS

No. 9 (Place and Time of Board Meetings): specify that telephone and video conferences are valid forms of Board Meetings.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2005):

ARTICLE III – MEMBERSHIP

No. 2 (Classification of Memberships): Specify that Life Memberships are available

only to individuals.

ARTICLE IV –DIRECTORS

No. 2 (Election and Term of Office of Directors): permit the use of either mailed paper or electronically submitted ballots during election of directors.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2003):

ARTICLE IV –DIRECTORS

No. 12 (Executive and other Committees): added Research Committee to list of committees.

AMENDMENTS INCLUDED IN THIS PUBLICATION (2002):

ARTICLE III – MEMBERSHIP

- No. 3 (Membership Meetings): changed "roll book" to "records"
- No. 4 (Special Meetings): changed "roll book" to "records
- No. 8 (Dues and Assessments): changed title and frequency of publication.

ARTICLE IV –DIRECTORS

- No. 1 (Management of the Corporation): changed maximum number of members of Board of Directors from twenty-four (24) to fifteen (15) to match current practice; grammar improvement.
- No. 10 (Notice of Meetings of the Board, Adjournment): added electronic mail as acceptable form of notification of Special Meetings of the Board.
- No. 12 (Executive and other Committees): Updated list of active committees and their names.

ARTICLE V –OFFICERS

- No. 2 (Removal, Resignation, Salary): Insignificant grammar changes only.
- No. 5 (Regional Vice-Presidents): Specified that expenses incurred by Regional Vice-Presidents on behalf of the International Lilac Society may be reimbursed by the International Lilac Society, subject to approval by the Treasurer or the Board of Directors.
- No. 6 (Treasurer): Add a provision that actions of the Treasurer are to be confirmed by the Board of Directors.

AMENDMENTS INCLUDED IN THIS PUBLICATION (1989):

ARTICLE IV - DIRECTORS

- No. 2 (Election and Term of Office of Directors)
- No. 7 (Quorum of Directors)

ARTICLE V - OFFICERS

No. 1 (Officers, Election Term) No. 4 (Executive Vice-President) No. 9 (Editor)

